



APPROVED:
Limited Liability Company (SIA)
Chairman of the Board of Baltic Ring 333
Shota Abkhazava
In Riga, 1st of January 2022

Internal rules for media representatives

1. General provisions:

- 1.1. *The data protection disclaimer hereby confirms that the information and personal data you have provided in connection with the compliance with the rules will be collected, processed and stored in accordance with the requirements of the European Union laws and regulations regarding the protection of personal data. By submitting your data, you agree that the data will be processed and stored for the duration of the data processing period specified herein, as well as for as long as necessary after the initial processing, in cases specified in laws and regulations. The data collected will not be passed on to third parties unless required to do so by law. You have the right to request at any time the renewal of your data, information on the use of your personal data, and to ask for the deletion of your data;*
- 1.1. These rules determine the procedure to be followed by the media representative when preparing publications, producing video clips, etc., intended for publication in mass media regarding the competition/event taking place in the territory of SIA Baltic Ring 333 (hereinafter - 333);
- 1.2. These rules set out the procedure to be followed by the media photographer/video operator during shooting/filming at the competition/event taking place in the territory of SIA Baltic Ring 333 (hereinafter - 333);
- 1.3. The media representative, photographer or video operator must be 18 years of age or older.

2. The responsibilities of the media representative/photographer/video operator:

- 2.1. Follow the 333 staff instructions;
- 2.2. Follow the instructions of the competition/event organiser (including the instructions of guards, referees, official persons, etc.);
- 2.3. Wear the ID card issued by 333 or the competition/event organiser, if issued;
- 2.4. Be located in the part or parts of the 333 territory appropriate to one's status;
- 2.5. Comply with ethical standards while in a public place;
- 2.6. Additional responsibilities of the media representative:
 - 2.6.1. undertake to properly and correctly inform the audience of the represented media about the competition/event both before and after the competition/event, as well as to correctly use the official name of 333 and the competition/event;
 - 2.6.2. watch out for moving vehicles in the service area and on the track.
- 2.7. Additional responsibilities of the photographer/video operator:
 - 2.7.1. see Internal Rules for Visitors of the Sports Complex 333, Article 2!;
 - 2.7.2. Wear security vests issued by 333 during shooting or filming. Vests are issued for a guarantee fee of EUR 10.00 (*ten euros*). It is strictly forbidden to hand over the received vests to other persons;
 - 2.7.3. photographers and video operators with media vests have the right to be located at areas of the track specifically dedicated to photography and filming, as pointed out by the 333 staff or the competition/event organiser prior to the start of the competition/event;
 - 2.7.4. choose the safest possible location while on or near the track;
 - 2.7.5. avoid crossing the track during the competition/event. However, if that is necessary, then cross the track at a point with good visibility, first making sure that a racing vehicle is not approaching;

- 2.7.6. watch out for moving vehicles in the service area and on the track.
 - 2.8. Treat 333 items with care;
 - 2.9. If you have any questions, concerns, or queries related to the competition/event taking place in the 333 territory, ask 333 staff or the competition/event organiser to resolve the situation as soon as possible.
- 3. It is prohibited for a media representative/photographer/video operator to:**
- 3.1. Bring weapons, explosives, sharp objects or any other objects or substances that may be harmful to human health or 333's property onto 333 territory;
 - 3.2. Be under the influence of drugs and other psychotropic substances or be drunk in the 333 territory;
 - 3.3. Inappropriate behaviour in public places, disturbance of public events;
 - 3.4. Damage or litter public premises, 333 territory;
 - 3.5. Smoke in prohibited places;
 - 3.6. While creating a publication, falsely denigrate 333 or negatively affect 333's reputation.
- 4. The liability of the media representative/photographer/video operator:**
- 4.1. Full liability for the observance of the responsibilities and prohibitions, their fulfilment and the effects experienced by SIA Baltic Ring 333 or any third party;
 - 4.2. Civil liability in accordance with the legal norms in force in the Republic of Latvia.
- 5. The rights of the media representative/photographer/video operator:**
- 5.1. Take actions appropriate to their status;
 - 5.2. Ask status-related questions and get answers to your questions from 333 staff or the competition/event organiser.
- 6. Other issues:**
- 6.1. 333 assumes no responsibility for the personal property of the media representative/photographer/video operator;
 - 6.2. If the foregoing rules are not respected, an oral warning shall be given; if the warning is not followed, then the stay in the 333 territory shall be immediately denied, without the right to renew it;
 - 6.3. If any disputes or disagreements arise with any of the 333 third parties, any such disputes shall be resolved by negotiation; if this fails, the disputes and disagreements shall be settled by the courts in accordance with the procedure prescribed by the laws and regulations of the Republic of Latvia;
 - 6.4. In the event of any disputes or disagreements between the media representative/photographer/video operator and the 333 staff, the disputes shall be resolved by negotiation; if this fails, the company's management board is called upon to resolve the situation; if the situation is not resolved by negotiations with the management board, the parties shall resolve the disputes and disagreements in the courts according to the procedure prescribed by the laws and regulations of the Republic of Latvia;
 - 6.5. The media representative/photographer/video operator reads, fully understands and undertakes to comply with 333's "Internal Rules for Media Representatives", and confirms this with their signature.

<i>Name, surname</i>	
<i>Date:</i>	
<i>Signature:</i>	